

OPERATING SCHEDULE

A) The Prevention of Crime and Disorder

1. A CCTV system shall be maintained and operated at the site, with cameras positioned both internally and externally.
2. Recorded CCTV images will be maintained and stored for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
3. SIA registered security staff shall be employed at the premises, in accordance with a risk assessment, to be carried out on an event by event basis by the DPS. When employed, door staff will wear high visibility armbands.
4. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - (i) the number of door staff on duty;
 - (ii) the identity of each member of door staff;
 - (iii) the times the door staff are on duty.
5. Open containers of alcohol shall not be removed from the boundary of the site.
6. Staff employed to sell alcohol at any event will be trained in the requirements of the Licensing Act 2003 with regard to the Licensing Objectives, and the laws relating to under age sales and the sale of alcohol to intoxicated persons, and that training shall be documented and repeated at 6 monthly intervals.
7. During any event involving the sale of alcohol, a refusals book will be maintained, and made available to an officer of a responsible authority upon request.

B) Public Safety

1. Appropriate first aid equipment will be available at the premises at all times.
2. Regular safety checks shall be carried out by staff.
3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
4. The premises shall maintain an Incident Log and public liability insurance.

C) The Prevention of Public Nuisance

1. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
2. No noise shall emanate from the premises nor vibration be transmitted through any structures within the premises which gives rise to a nuisance.
3. The site shall be cleared of litter at regular intervals.
4. When any event involving licensable activities is taking place, notices will be positioned at exits to the site requesting customers to leave in a quiet manner.

D) The Protection of Children From Harm

1. During any event involving the sale of alcohol, a "Challenge 25" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 25. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
2. During any such event, notices advising that the Challenge 25 Policy is in force and advising on what forms of ID are acceptable must be displayed.
3. Staff employed to sell alcohol at any event will be trained on the Challenge 25 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18.
4. As part of any event's risk assessment, it's suitability for children and admissions policy shall be assessed.